

### INTERNAL/EXTERNAL

<b>Position:</b>	<b>Community Integration Worker</b>	<b>Type:</b>	<b>Part-time (Perm)</b>
<b>Program:</b>	<b>ACCW</b>	<b>Posting #:</b>	<b>3155-CIW-210409</b>
<b>Location:</b>	<b>Maple Ridge</b>	<b>Hourly Rate:</b>	<b>\$25.71</b>
<b>Schedule:</b>	<b>Mon-Tue-Wed-Thurs: 0830-1600) (27 hrs/wk)</b>	<b>Closing Date:</b>	<b>Open Until filled</b>

The Elizabeth Fry Society of Greater Vancouver (EFry) is a charitable organization that supports women, girls and children at risk, involved in nor affected by the justice system. Our programs work to break the cycle of poverty, addiction, mental illness, homelessness and crime.

Located within the Alouette Correctional Centre for women in Maple Ridge, the integration worker provides incarcerated women with release planning to support their transition back to the community. The primary aim is to ensure that women are linked to housing, income supports and community resources to optimize a successful prison to community transition.

#### **KEY RESPONSIBILITIES:**

- Accepts client referrals from BC Corrections and self-referrals
- Interviews and makes recommendations to the client to assist with release planning and the overall prison to community transition
- Helps client with documentation and planning inclusive of income assistance and housing applications, tax return preparation, ID replacement, referral to community support, and housing plans
- Maintains appropriate records and ensures that all documentation is accurate and complete

#### **EDUCATION & EXPERIENCE:**

- A criminal justice diploma or associate's degree with a minimum one (1) year of related experience to work with a criminalized cohort with a firm knowledge of reintegration services, housing, income assistance and community resources.

#### **SKILL & ABILITIES:**

- Demonstrated capacity to teach skills and work effectively with women of differing abilities
- Ability to work within a multi-disciplinary team in a correctional setting
- Direct program delivery experience in the community social services sector with a demonstrated working knowledge of community-based programs; income assistance and PWD entitlements and provincial and community support services
- Excellent communication skills both written and verbal
- Organization, time, and general management skills
- Sound knowledge of issues facing women with criminal justice involvement
- Awareness of income assistance processes
- Awareness of community resources
- Knowledge of institutional environments and boundaries
- Proficient in MS word, excel, outlook and data entry

#### **JOB REQUIREMENTS & EXPECTATIONS:**

- First Aid Certificate, including CPR C required
- Doctor's note of fitness required
- Satisfactory Criminal Record Review (Vulnerable Sector Search)

- Valid BC driver's license and access to a vehicle
- Satisfactory driver's abstract

EFry is an equal opportunity employer and is committed to building a diverse workforce and strongly encourages applicants that represent those we serve. We welcome applicants with non-traditional educational backgrounds and field experience.

Interested candidates must submit a cover letter and resume to [humanresources@elizabethfry.com](mailto:humanresources@elizabethfry.com)

**Please note only short listed candidates will be contacted for interview. No phone calls please.**