

INTERNAL/EXTERNAL

Job Title:	Overnight Support Worker	Status:	Part Time
Program:	Cynthia's Place	Start Date:	ASAP
Location:	Surrey	Hourly Rate:	\$21.63
Hours:	24 hours/week (Line I)	Posting #:	21-021
Schedule:	Thursday – Saturday, 9:00pm – 5:00am	Closing Date:	September 20, 2021

The Elizabeth Fry Society of Greater Vancouver (EFry) is a charitable organization that supports women, girls, and children at risk, involved in or affected by the justice system. Our programs work to break the cycle of poverty, addiction, mental illness, homelessness, and crime.

We are recruiting for a part time, Overnight Support Worker for Cynthia's Place. Located in Surrey, Cynthia's Place is a temporary shelter home for 14 homeless single women, or women and their children. Support workers provide awake around the clock support and management of the site for residents, providing assistance and support to make plans to address their immediate crisis needs and housing plans. Staff and residents participate in the day-to-day living tasks involved in communal living.

KEY RESPONSIBILITIES:

- Support the overall functioning of the shelter program and intake and care of the residents.
- Provide a psychosocial environment and a therapeutic approach to support residents toward integration and normal functioning in the community.
- Record all activities and interactions with residents as part of the ongoing case management.
- Assist case planning/manage in the identification of potential problems and reports any difficulties.
- Perform light housekeeping duties ensuring quality control for all equipment and maximum cleaning effectiveness.

QUALIFICATIONS:

- Grade 12 plus six (6) months related experience or the equivalent combination of education and experience.
- Working knowledge of issues impacting women who experience poverty, trauma and homelessness, addictions and mental illness.
- Working knowledge of legislation and policies related to Social Assistance, Mental Health Act and Child, Family & Community Service Act.
- Understanding of crisis management, risk assessment, trauma and gender-informed practice.
- Proficient in MS word, excel, outlook and data entry.
- Excellent communication skills both written and verbal.
- Ability to lift up to 30 lbs.

MANDATORY JOB REQUIREMENTS:

- Food Safe Level 1.
- Standard First Aid with CPR-C.
- Evidence of a Tuberculosis Test and compliance with the TB Control Program.
- Doctor's Note of fitness required.
- Satisfactory Criminal Record Review (Vulnerable Sector Search).
- **Valid driver's license (Class 5) with satisfactory driving record.**

This position requires union membership.

EFry is an equal opportunity employer and is committed to building a diverse workforce and strongly encourages applicants that represent those we serve. We welcome applicants with non-traditional educational backgrounds and field experience.

Interested candidates must submit a cover letter and resume to hr@elizabethfry.com by no later than September 6, 2021, with the subject line OSW 21-021.

We thank all applicants for their interest in this opportunity; however, only those selected for an interview will be contacted.