

## JOB POSTING

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|-------------------|---|----------------------|--------------------------|
| <b>Job Title:</b> | <b>Cook</b>                                   | <b>Status:</b>       | <b>Part Time</b>         |
| <b>Location:</b>  | <b>Ellendale &amp; Cradle, Surrey</b>         | <b>Hourly Rate:</b>  | <b>\$21.20 - \$24.68</b> |
| <b>Hours:</b>     | <b>16 hours weekly</b>                        | <b>Posting #</b>     | <b>23-007</b>            |
| <b>Schedule:</b>  | <b>Saturday &amp; Sunday, 9:00am – 5:00pm</b> | <b>Closing Date:</b> | <b>March 26, 2023</b>    |

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The Elizabeth Fry Society of Greater Vancouver (EFry) is a charitable organization that supports women, girls, and children at risk, involved in or affected by the justice system. Our programs work to break the cycle of poverty, addiction, mental illness, homelessness, and crime.

**We are recruiting for a Part Time, Cook for our Ellendale & Cradle Programs.** Located in Surrey, Ellendale and Cradle workers support women with substance use issues to live in a communal full-time live-in structured stabilization and transitional living residence in Surrey. A planned meal service offers three meals (breakfast, lunch, and dinner) daily. The Cook will oversee the weekend operation of the kitchen in a residential facility, including all aspects of planning, receiving, storage, preparation, and service of food.

### **KEY RESPONSIBILITIES:**

- Responsible for general food preparation and cooking meals.
- Ensures a high level of quality, cleanliness, and safety in all food preparation in adherence to Environmental Health and Community Care Facilities Licensing Regulations.
- Ensures Food Safe standards are followed at all times.
- Follow dietitian approved meal plans and modify meals to meet individual dietary requirements.

### **QUALIFICATIONS:**

- Completion of grade 12 plus one (1) year related experience.
- Graduation from a 12-month recognized cooking program.
- Experience working in a licensed facility would be an asset.
- Excellent communication skills both written and verbal.
- Ability to lift up to 30 lbs.

### **MANDATORY JOB REQUIREMENTS:**

- Food Safe Level 1.
- Standard First Aid with CPR-C, an asset.
- Evidence of COVID-19 vaccination status.
- Evidence of a Tuberculosis Test and compliance with the TB Control Program.
- Doctor's Note of fitness required.
- Satisfactory Criminal Record Review.
- Valid driver's license (Class 5) with satisfactory driving record, an asset.
- This position requires union membership.

EFry is an equal opportunity employer and is committed to building a diverse workforce and strongly encourages applicants that represent those we serve. We welcome applicants with non-traditional educational backgrounds and field experience.

Interested candidates must submit a cover letter and resume to [hr@efry.com](mailto:hr@efry.com) by no later than March 26, 2023, with the subject line COOK 23-007.

**We thank all applicants for their interest in this opportunity; however, only those selected for an interview will be contacted.**