

### **JOB POSTING**

<b>Job Title:</b>	<b>Support Worker/Service Navigator</b>	<b>Status:</b>	<b>Full Time</b>
<b>Program:</b>	<b>Transition to New Beginnings</b>	<b>Start Date:</b>	<b>ASAP</b>
<b>Location:</b>	<b>Burnaby</b>	<b>Hourly Rate:</b>	<b>\$24.25</b>
<b>Hours:</b>	<b>40 hours/week</b>	<b>Posting #:</b>	<b>23-156</b>
<b>Schedule:</b>	<b>Mondays &amp; Tuesday 9:00am-5:00pm</b>	<b>Closing Date:</b>	<b>October 17, 2023</b>
	<b>Friday 9:00am-5:00pm</b>		
	<b>Saturday &amp; Sunday 9:00am-5:00pm</b>		

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The Elizabeth Fry Society of Greater Vancouver (EFry) is a charitable organization that supports women, girls, and children at risk, involved in or affected by the justice system. Our programs work to break the cycle of poverty, addiction, mental illness, homelessness, and crime.

**We are recruiting a Full Time Support Worker/Service Navigator for Transition to New Beginnings and Anna Buxton Housing Apartments.** Located in Burnaby, Transition to New Beginnings, supports pregnant and newly parenting women and their babies in addressing their substance use. Staff work with clients on case planning, substance use goals, parenting, health needs, planning for long term stability and community-based support. The program is staffed 63 hours a week. Anna Buxton is a women centred housing apartment that provides housing support for women who can live independently.

#### **KEY RESPONSIBILITIES:**

- Model positive, healthy behaviours and build rapport with clients, supporting them as they practice setting boundaries, effective communication skills, conflict resolution, and contribute to a safe, respectful environment.
- Monitor the program and clients to ensure a welcoming, safe, supportive environment.
- Connect the client to services within the community.
- Drive clients to and from appointments.
- Accompany clients to appointments.
- Document and maintain accurate records of clients, program, and case planning activities.
- Perform housekeeping duties ensuring quality control for all equipment and maximum cleaning effectiveness.

#### **QUALIFICATIONS:**

- Diploma in a related human/or social services field and a minimum of one (1) year recent experience in a bed-based environment, preferably with substance use services, or equivalent combination of education and experience.
- Understanding of substance use and mental health.
- Understanding of community-based resources.
- Understanding of cultural safety and trauma-informed practice.
- Experience working in a licensed facility is an asset.
- Proficient in MS word, excel, outlook and data entry.

- Excellent communication skills both written and verbal.
- Ability to lift up to 30 lbs.

**MANDATORY JOB REQUIREMENTS:**

- Food Safe Level 1.
- Standard First Aid with CPR-C.
- **Evidence of COVID-19 vaccination status.**
- Evidence of a Tuberculosis Test and compliance with the TB Control Program.
- Doctor's Note of fitness required.
- **Class 5** driver's license required.
- Satisfactory Criminal Record Review (Vulnerable Sector Search).

EFry is an equal opportunity employer and is committed to building a diverse workforce and strongly encourages applicants that represent those we serve. We welcome applicants with non-traditional educational backgrounds and field experience.

Interested candidates must submit a cover letter and resume to [hr@efry.com](mailto:hr@efry.com) by no later than October 17, 2023, with the subject line SW 23-156.

**We thank all applicants for their interest in this opportunity; however, only those selected for an interview will be contacted.**