

JOB POSTING

Job Title:	Service Navigator & Facilitator	Status:	Full Time
Program:	Perinatal Pilot Program & GGK	Start Date:	ASAP
Location:	Burnaby	Hourly Rate:	\$24.25
Hours:	40 hours/week	Posting #:	23-160
Schedule:	PPP: Wednesday & Thursday 9:00am-5:00pm Friday 9:00am-1:00pm GGK: Monday & Tuesday 9:00am-5:00pm Friday 2:00pm-5:00pm	Closing Date:	November 26, 2023

The Elizabeth Fry Society of Greater Vancouver (EFry) is a charitable organization that supports women, girls, and children at risk, involved in or affected by the justice system. Our programs work to break the cycle of poverty, addiction, mental illness, homelessness, and crime.

We are recruiting a Full Time Support Worker who will be a Service Navigator for Anna Buxton Housing Apartments and a Growing Great Kids Facilitator. Located in Burnaby, Anna Buxton is a women centred housing apartment that provides housing support for women who can live independently. The role supports up to 5 clients who are pregnant and newly parenting women who have lived or living experience of substance use, and are transitioning to independent living in the community. Staff work with clients while at Anna Buxton Apartment to connect them to community resources, maintain service connections, and to secure housing in the community. As GGK facilitator, it is expected to build connections by helping moms develop secure attachment with the baby and foster strong and empathetic parenting skills. Responsible for creating and facilitating a program environment where parents participate in helping the child's developmental activities.

KEY RESPONSIBILITIES:

- Model positive, healthy behaviours and build rapport with clients, supporting them as they practice setting boundaries, effective communication skills, conflict resolution, and contribute to a safe, respectful environment.
- Monitor the program and clients to ensure a welcoming, safe, supportive environment.
- Connect the client to services within the community.
- Drive clients to and from appointments.
- Accompany clients to appointments.
- Document and maintain accurate records of clients, program, and case planning activities.
- Deliver the Growing Great Kids curriculum to parents.
- Provide counsel to parents in a child's developmental activities.
- Conduct observation of a child's development and behaviour during visits in order to give advice if any delays or signs of disabilities are found.
- Keep records of client's development while enrolled in the program.
- Perform housekeeping duties ensuring quality control for all equipment and maximum cleaning effectiveness.

QUALIFICATIONS:

- Diploma in a related human/or social services field and a minimum of one (1) year recent experience in a bed-based environment, preferably with substance use services, or equivalent combination of education and experience.
- Understanding of substance use and mental health.
- Understanding and skills in peer support, family systems and youth, and community issues.
- Understanding of community-based resources.
- Understanding of cultural safety and trauma-informed practice.
- Experience working in a licensed facility is an asset.
- Proficient in MS word, excel, outlook and data entry.
- Excellent communication skills both written and verbal.
- Ability to lift up to 30 lbs.

MANDATORY JOB REQUIREMENTS:

- Food Safe Level 1.
- Standard First Aid with CPR-C.
- **Evidence of COVID-19 vaccination status.**
- Evidence of a Tuberculosis Test and compliance with the TB Control Program.
- Doctor's Note of fitness required.
- **Class 5 driver's license required.**
- Satisfactory Criminal Record Review (Vulnerable Sector Search).

EFry is an equal opportunity employer and is committed to building a diverse workforce and strongly encourages applicants that represent those we serve. We welcome applicants with non-traditional educational backgrounds and field experience.

Interested candidates must submit a cover letter and resume to hr@efry.com by no later than November 26, 2023, with the subject line SW 23-160.

We thank all applicants for their interest in this opportunity; however, only those selected for an interview will be contacted.