

JOB POSTING

Job Title:	Program Manager/Clinician	Status:	Part-Time
Location:	Rosewood - Surrey	Start Date:	ASAP
Hours:	35 hours/week	Posting #:	25-SH-002
Schedule:	Monday - Friday, 8:30am - 4:00pm	Hourly Rate:	\$43.03 - \$46.03
		Closing Date:	Until filled

About the Organization

The Elizabeth Fry Society of Greater Vancouver (EFry) is a non-profit organization that supports women, girls, and children at risk, involved in, or affected by the justice system. Our more than 30 programs across Metro Vancouver and Vancouver Island work to break the cycle of poverty, addiction, mental illness, homelessness and crime.

Position Overview

We are currently recruiting for a Part-Time, Program Manager/Clinician to join our SHINE Program, who will provide leadership and oversee the day-to-day operation of the Youth Services Department in a professional and efficient manner with the attention to confidentiality and in compliance with the organization’s policies and philosophy. The role includes delivering clinical services that support the well-being of children, youth, and young women by providing assessments, case planning coordination, community engagement, access to services, and family strengthening support to encourage resilience.

Key Responsibilities:

- Oversees the Youth Services Department and supervises staff.
- Identifies the needs for staff re: staff management, personal and professional development.
- Provides feedback regarding contract issues and may participate in internal and external committees representing the Society or management.
- Provides clinical support to clients and their families to support client resilience and family strengthening.
- Provides intake assessment, develop individualized support and therapeutic plans for clients.
- Provides referrals to additional community services that support the clients’ goal plan.
- Provides educational information to parents that will support clients’ service plan.
- Supports Surrey’s Children and Youth At-Risk Table (“CHART”) and other relevant tables.
- Tracks client progress on Client Management Systems and completes all required reports including daily logs and incident reports.
- Ensures that funder reports are completed and submitted in a timely manner.
- Develops and implements therapeutic plans and programs necessary to meet client goals and objectives. Provides individual and group counselling interventions to address identified plans. May

use specific therapeutic techniques depending on client type e.g. CBT, DBT, motivational enhancement therapy, family systems therapy, and traditional Indigenous therapeutic techniques.

- Provides follow up support to clients after the end of therapy treatment. Advise other professionals involved with clients' case where further evaluation or more intensive treatment is required.
- Liaises with community professionals and represents EFry in a positive way.
- Identifies social, economic, recreational and educational services in the community that will meet clients' needs and provides referrals to relevant community resources.
- Liaises with other agencies, professionals, government officials and the community.
- Solves problem through situations and seek assistance when necessary.
- Organizes community awareness events on the topic of youth exploitation and intimidates partner violence.
- Keeps Managing Director informed regarding concerns, emergencies, and trends.
- Provides leadership and guidance for the staff in planning and providing client plans, case conferencing, and case management. Provides support to staff through mediation aimed at conflict resolution between staff, clients, and the community
- Participates in staff training sessions and public education forums, seminars and conferences relevant to specific program areas. May engage in prevention activities involving networking, consultation, public relations, etc.
- Receives clinical supervision from Managing Director of Clinical Programs.
- Performs other related duties as required.

Qualifications:

- A Master's degree in counselling, social work or a related field, or equivalent education and experience is typically required for this position.
- Registered with a professional or regulatory body in BC (eg BCACC, BCASW).
- Extensive experience working with vulnerable populations (i.e. young people with government care, youth involved in the justice system, gang entrenched youth, etc.).
- Previous experience supporting situation tables for children and youth.
- In depth knowledge of mental health issues, poverty, homelessness, addictions issues, child protection issues, and issues related to the landlord tenants act.
- Excellent interpersonal behavior skills.
- Good organizational, time and general management skills. Punctuality and accurate record keeping are essential.
- Well-developed written and verbal communication skills
- Good logistical problem-solving skills
- Strong technical skills including data and case management systems (specifically Nucleus), word processing, email and spreadsheets
- Ability to function as a team member and to also work independently.
- Ability to quickly develop a report with children, youth, young adults, and their family.
- Ability to diffuse situations and follow all policies and procedures as outlined in the camp manual.
- Cultural Competence: attitudes, behaviours, knowledge and skills necessary to work respectfully and effectively with clients and each other in a culturally diverse work environment.

Additional Information: This position is required to work within the community. This position is required to work in a stressful environment, often dealing with clients in crisis situations. Counselling often relates to physical and/or emotional abuse, and/or alcohol & drug misuse. Work may be conducted outside normal office hours, depending upon clients' availability.

Mandatory Job Requirements:

- Food Safe Level 1.
- Standard First Aid with CPR-C.
- Evidence of COVID-19 vaccination status.
- Immunization Record
- Evidence of a Tuberculosis Test and compliance with the TB Control Program.
- Doctor's Note of fitness required.
- Satisfactory Criminal Record Review (Vulnerable Sector Search)
- Valid driver's license (Class 5) with satisfactory driving record.

Benefits

We understand the importance of employee wellbeing and are committed to providing a supportive work environment. In addition to meaningful work, we offer:

- Competitive compensation
- Medical Health Benefits (Life, Health, and Dental Insurance)
- Continuous training and professional development opportunities
- Staff events

How to Apply

To apply for this position, please submit a cover letter and resume to hr@efry.com by no later than **February 10, 2025**, with the subject line **25-SH-002**.

EFry is an equal opportunity employer and is committed to creating an inclusive and equitable environment where all those participating in the organization are valued for their differences. We encourage and welcome applications from all qualified individuals, including applicants from all cultures and backgrounds, racialized communities, Indigenous communities, diverse sexual and gender identities, various religious backgrounds, women, and those with disabilities. We are committed to a selection process and work environment that is inclusive and barrier-free. We encourage applicants to self-identify if they wish to do so.

We thank all applicants for their interest in this opportunity; however, only those selected for an interview will be contacted.